

Setup: Pick Sales Order

This document is a walk-through of all the setups required to create a pick document from a sales order. You need to configure the following setups:

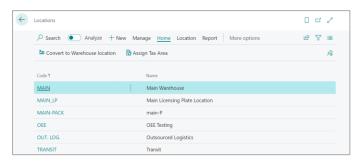
- Location Setup
- Warehouse Setup

Location Setup

1. Select the Search icon , enter **Locations**, and then choose the related link.

Tell me what you want to do			
Locations			
Go to Pages ar	nd Tasks		
> Locations]		
> FA Location	ns		
> Cost Allocations			

The Locations page opens.



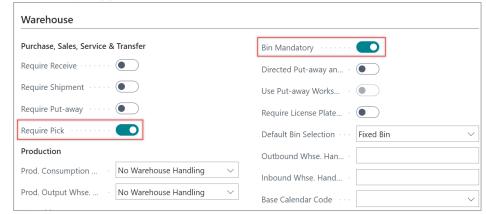
2. Select the required **Code**.

The Location Card page opens.

Quick Reference Guide

Location Card	Ø E	+	Û	~:	Saved	Ľ
MAIN · Main War	ehouse	č				
🕄 Online Map 🛛 🖲 Resource Locations	Zones 🛛 🚍 Bins	🕌 Inventor	y Posting Setup	🖏 Warehouse En	nployee	s
General >						MAIN
Address & Contact >					905.36	1.2841
Warehouse >				Yes	Yes	Yes
Bins >				RE	CEIVE	SHIP
Bin Policies >			٨	lever Check Capacity	No	Yes
Aptean Process Manufacturing OEE	>					

3. On the **Warehouse** FastTab, turn on the **Require Pick** and **Bin Mandatory** toggles.





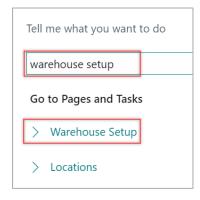
4. On the Bins FastTab, select the Shipment Bin Code.

Receipt		Cross-Dock	
Receipt Bin Code	~	Cross-Dock Bin Code · · ·	
Shipment		Assembly	
Shipment Bin Code · · · · SHI	P ~	To-Assembly Bin Code	
Production		From-Assembly Bin C	
Open Shop Floor Bin ·	\sim	Asmto-Order Shpt	
To-Production Bin Co CO	NS ~	Job	
From-Production Bin · OU	T v	To-Job Bin Code	
Adjustment		Pick	
Adjustment Bin Code		Pick License Plate Bin	

The Location setup is completed.

Warehouse Setup

1. Select the Search icon , enter **Warehouse Setup**, and then choose the related link.



The Warehouse Setup page opens.

Warehouse Setup
General >
Numbering >

2. On the **General** FastTab, turn on the **Require Pick** toggle.

Receipt Posting Policy	Stop and show the first postine $\!$	Require Pick	
Shipment Posting Pol	Stop and show the first postin(\sim	Last Whse. Posting R	ſ

3. On the **Numbering** FastTab, select the number series for **Whse. Ship Nos.**, **Whse. Pick Nos.**, and **Registered Whse. Pick No.** fields.

Numbering				
Whse. Receipt Nos.	WMS-RCPT ~	 	Posted Whse. Receipt	WMS-RCPT+ \lor
Whse. Ship Nos.	WMS-SHIP ~	 	Posted Whse. Shipme	WMS-SHIP+ \lor
Whse. Internal Put-aw	WMS-PAO ~	·	Registered Whse. Put	WMS-PUT+ \lor
Whse. Internal Pick N	WMS-PIO	·	Registered Whse. Pick	WMS-PICK+ V
Whse. Put-away Nos.	WMS-PUT ~	·	Whse. Movement Nos.	WMS-MOV \lor
Whse. Pick Nos.	WMS-PICK v	~	Registered Whse. Mo	WMS-MOV+ ~

The Warehouse Setup is configured.

